



VOLUNTEER OPPORTUNITY

The North Vancouver Visitor Centre is seeking Visitor Information Counsellors to support visitors, locals and businesses in our community.

- Would you love to share your passion and knowledge for the North Shore and B.C.?
- Would you like to give back to your community and help others?
- Do opportunities to gain further professional experience and knowledge in the tourism industry appeal to you?

WHAT DOES IT INVOLVE?

- Greet & welcome visitors from around the world;
- Assist visitors in sightseeing activities planning;
- Provide accurate community & event information;
- Serve members and communities by promoting local tourism experiences that will result in visitors extending their length of stay.

QUALIFICATIONS

- Extensive knowledge of the local area;
- Must have knowledge on where all North Shore attractions are and how to get around The North Shore and Metro Vancouver.
- Customer service skills and computer literacy;
- Ability to work independently and as part of a team;
- Minimum 3 hours per week on regular basis

BENEFITS & RECOGNITION

- Training and certification of Destination BC's Visitor Information Counsellor Course;
- Tourism Privilege pass & familiarization tours;
- Gain further knowledge & experience in the tourism industry;
- Volunteer appreciation events, and more!

HOW TO APPLY:

- Email mgr@nvtourism.ca
- Stop by in person at our booth located on the main floor of The Quay (123 Carrie Cates Court, North Vancouver, BC).



123 Carrie Cates Court
 North Vancouver, BC V7M 3L7
 E: info@nvtourism.ca
 T: (604) 656-6491

VOLUNTEER APPLICATION FORM 2022
North Vancouver Visitor Centre

First Name(s):		Last Name:	
Address:			
Contact Phone:		Mobile Phone:	Email:
Have you lived in Vancouver for more than one year?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you legally entitled to work in Canada?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Which areas (regions) of British Columbia have you visited? Vancouver, Coast & Mountains <input type="checkbox"/> Vancouver Island <input type="checkbox"/> Cariboo Chilcotin Coast <input type="checkbox"/> Kootenay Rockies <input type="checkbox"/> Thompson Okanagan <input type="checkbox"/> Northern BC <input type="checkbox"/>			
Relevant Skills, Experience, Training (customer service, tourism industry, counselling, sales etc.):			
Please describe some of your previous volunteer experiences:			
Select all applicable choices in regards to computer literacy, I know how to: <ul style="list-style-type: none"> <input type="checkbox"/> Open, save, and print files <input type="checkbox"/> Read and send email messages, including those with attachments <input type="checkbox"/> Use the Internet to find information, eg. Google maps <input type="checkbox"/> Format simple documents using Microsoft Word or other Word processing software (please specify): <input type="checkbox"/> Use software such as Microsoft Excel <input type="checkbox"/> Other computer literacy and personal computer application experience: 			



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Community affiliations:

Languages fluent in (please specify):

How did you hear about the North Vancouver Visitor Centre?

Why are you interested in volunteering with the North Vancouver Visitor Centre?

What days are you available?

- Weekdays: _____
- Weekends: _____
- Flexible; either

I am available for:

- Volunteer commitment of minimum 4 hours per week (May – September)
- Volunteer commitment of minimum 4 hours per week (year round)
- Training and orientation (2-3 days)

I am comfortable standing/walking for lengthy periods of time:

- Yes
- No



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I hereby:

- a) Certify that the information given in this application is true, correct, and complete to the best of my knowledge and is subject to verification by the North Vancouver Visitor Centre
- b) Acknowledge that the North Vancouver Visitor Centre will collect, use, and disclose my personal information in accordance with the "North Vancouver Visitor Centre Personal Information Protection Policy for Employees and Volunteers", as amended from time to time.

Signature

Date